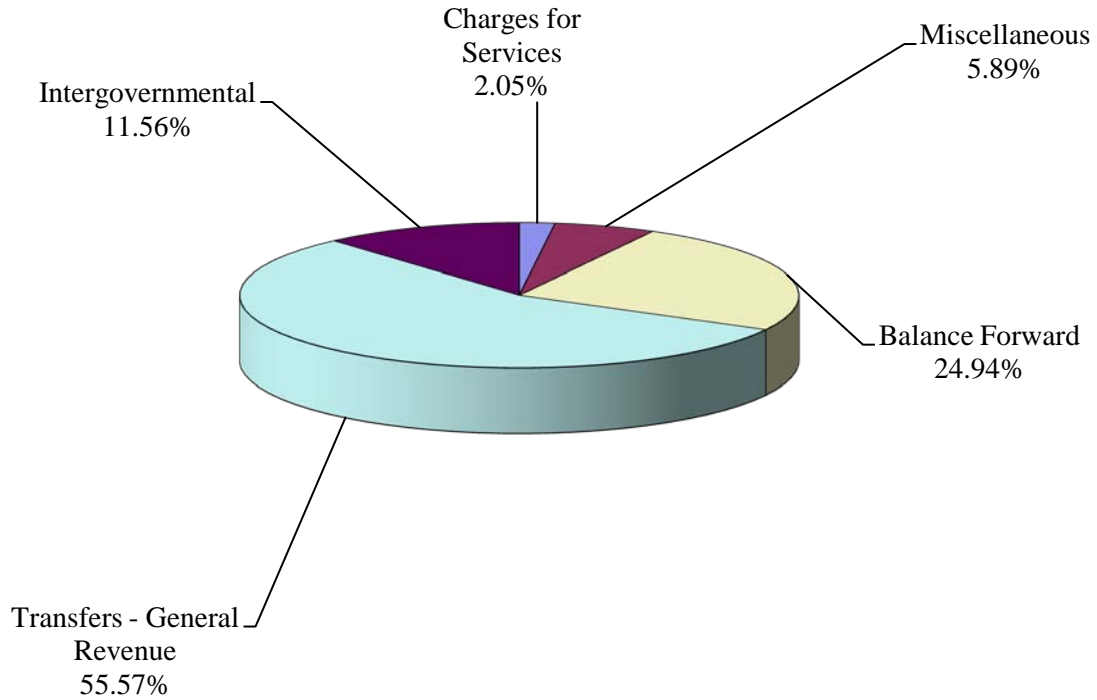


**FACILITIES DEPARTMENT**

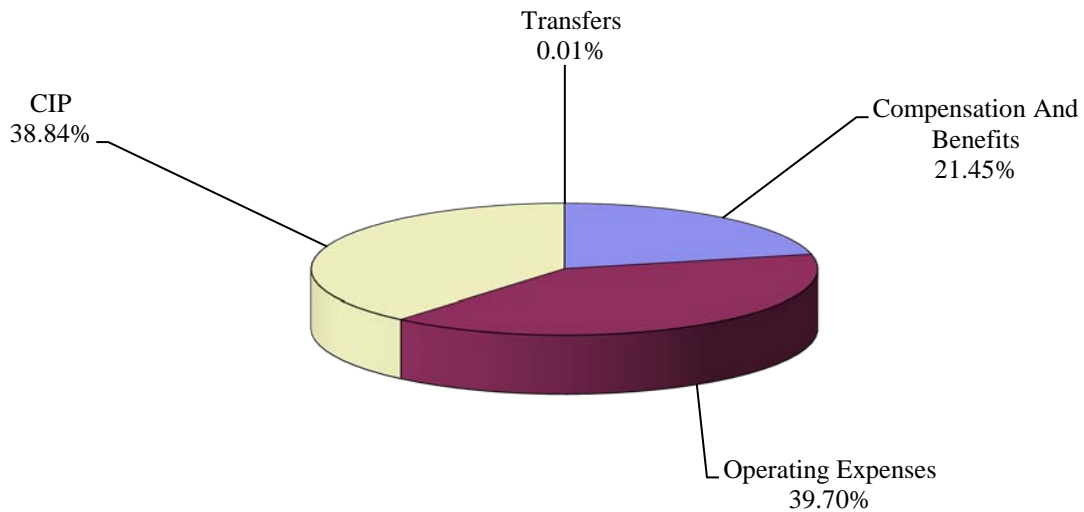
**OPERATING REVENUES (SOURCES) FY 2011-2012**

**TOTAL BUDGET \$14,390,440**



**OPERATING EXPENDITURES (USES) FY 2011-2012**

**TOTAL BUDGET \$14,390,440**



Note: Total percentage may not equal 100% due to rounding.

## FACILITIES DEPARTMENT: DEPARTMENT SUMMARY

### MISSION STATEMENT:

Provide functional, safe and attractive facilities that support County agencies in their efforts to provide quality services to the public.

### PROGRAMS AND SERVICES:

Facilities Management-Mandated

Building Maintenance

Building Operations

Building Support and Services

Pre-construction design and permitting

Project Management

Facilities Planning

Procurement of contracts, construction management, architectural and engineering, and design build services.

### TRENDS AND ISSUES:

Annual reductions to the Facilities Department's maintenance budget have widened the gap between the recommended industry standard and the annual maintenance and repair allocation. A 5.6% reduction in the Cost Allocation Plan receipts from County agencies strains Facilities' resources, as operating and maintenance expenses climb. This diverging trend produces a greater deficit each year. Realizing the optimum useful life of the facilities and major building systems is impossible without sufficient maintenance and repair dollars.

The Energy Efficiency and Conservation Block Grant funded \$2.9-million worth of energy efficiency projects, including the installation of photovoltaic roof panels that will generate supplemental electricity for the buildings; low remittance windows to reduce solar heat load; solar hot water for the detention center; and replacement of outdated inefficient light fixtures.

Upon completion in 2012, these new technologies will reduce electricity consumption at an annual savings of approximately \$55,000. In spite of the progress made and the anticipated savings, major building systems are assets that require an annual maintenance investment.

In the absence of available capital improvement funds, other opportunities are being considered for energy saving projects. Utilization of energy performance contracting offers guaranteed energy cost savings that pay for all associated projects costs over the life of the contract. Initiatives may include insulation, solar panels, energy control systems, lighting retrofits, water savings, window films, etc.

The Facilities Department continues its Condition Assessment efforts, maintaining a database of the expected life of building components. Avoiding breakdowns remains a blessing and a curse, as uninterrupted delivery of core services gives a false impression of adequate resources.

### MAJOR SERVICE LEVEL IMPACTS:

There are no major service level impacts for the FY 2011-2012 for the Facilities Department.

## FACILITIES DEPARTMENT: DEPARTMENT SUMMARY

### DEPARTMENT REVENUES AND EXPENDITURES

	Actual FY2009-2010	Final Budget FY2010-2011	Adopted Budget FY2011-2012	Difference Inc/(Dec)	% Inc/(Dec)
<b>REVENUES:</b>					
Taxes	\$0	\$0	\$0	\$0	0.00%
Permits, Fees, & Spec. Assess.	\$0	\$0	\$0	\$0	0.00%
Intergovernmental	\$439,869	\$2,551,790	\$1,750,940	(\$800,850)	(31.38%)
Charges for Services	\$465,542	\$336,154	\$310,000	(\$26,154)	(7.78%)
Fines and Forfeits	\$0	\$0	\$0	\$0	0.00%
Miscellaneous	\$1,087,046	\$912,048	\$892,381	(\$19,667)	(2.16%)
Statutory Reduction	\$0	(\$62,409)	(\$147,666)	(\$85,257)	136.61%
<i>Operating Revenues:</i>	\$1,992,457	\$3,737,583	\$2,805,655	(\$931,928)	(24.93%)
Balance Forward	\$4,422,898	\$4,256,302	\$3,588,684	(\$667,618)	(15.69%)
Transfers - General Revenue	\$11,006,784	\$8,350,143	\$7,996,101	(\$354,042)	(4.24%)
Transfers - Others	\$0	\$0	\$0	\$0	0.00%
Other Finance Sources	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Revenues:</i>	\$15,429,682	\$12,606,445	\$11,584,785	(\$1,021,660)	(8.10%)
<b>TOTAL REVENUES:</b>	\$17,422,139	\$16,344,028	\$14,390,440	(\$1,953,588)	(11.95%)
<b>EXPENDITURES:</b>					
Compensation and Benefits	\$3,108,375	\$3,122,694	\$3,087,244	(\$35,450)	(1.14%)
Operating Expenses	\$5,815,769	\$5,582,815	\$5,712,469	\$129,654	2.32%
Capital Outlay	\$32,216	\$15,146	\$0	(\$15,146)	(100.00%)
Grants and Aid	\$0	\$0	\$0	\$0	0.00%
<i>Operating Expenditures:</i>	\$8,956,360	\$8,720,655	\$8,799,713	\$79,058	0.91%
CIP	\$2,333,442	\$7,471,423	\$5,589,318	(\$1,882,105)	(25.19%)
Debt Service	\$0	\$0	\$0	\$0	0.00%
Reserves - Operating	\$0	\$0	\$0	\$0	0.00%
Reserves - Capital	\$0	\$0	\$0	\$0	0.00%
Reserves - Restricted	\$0	\$0	\$0	\$0	0.00%
Transfers	\$585,233	\$151,950	\$1,409	(\$150,541)	(99.07%)
<i>Non-Operating Expenditures:</i>	\$2,918,675	\$7,623,373	\$5,590,727	(\$2,032,646)	(26.66%)
<b>TOTAL EXPENDITURES:</b>	\$11,875,035	\$16,344,028	\$14,390,440	(\$1,953,588)	(11.95%)
<b>PERSONNEL:</b>					
Full-time Positions	50.00	50.00	50.00	0.00	0.00%
Part-time Positions	0.00	0.00	0.00	0.00	0.00%
Full-time Equivalent	50.00	50.00	50.00	0.00	0.00%
Temporary FTE	0.25	0.00	0.00	0.00	0.00%
Seasonal FTE	0.00	0.00	0.00	0.00	0.00%

**FACILITIES DEPARTMENT: PROGRAM PROFILE**

**BUDGET ANALYSIS:**

**REVENUES:**

Operating Revenues decrease 24.93% (\$931,928) due to the following: a reduction of 31.38% (\$800,850) in anticipated revenues from the Department of Energy due to progress with the Energy Efficiency & Conservation Block Grant; an estimated reduction in Charges for Services of 7.78% (\$26,154) for repair and maintenance performed at fire stations, libraries, and other County Facilities; a reduction of 5.56% (\$49,292) in rent revenue received from other departments through the Cost Allocation Plan.

Non-Operating Revenues decrease by 8.10% (\$1,021,660) due to the following: Balance Forward Capital decreased by 15.69% (\$667,618) due to progress in projects being completed in fiscal year 2010-2011; the General Fund transfer decreased by 4.24% (\$354,042) due to a nonrecurring mid-year supplement transfer of \$300,000 in FY2010-2011 to reinstate funding for major building repairs; along with a \$35,450 General Fund transfer reduction due to a reduction in personnel expenditures.

**EXPENDITURES:**

Operating Expenditures increase by 0.91 % or \$79,058 due to the following: A decrease in Compensation & Benefits of 1.14% (\$35,450) due to a reduction in FRS, which is partially offset by the elimination of furloughs in FY2012. Operating expenses increase by 2.32% or \$129,654 due to the FY2010-2011 one-time transfer of \$200,000 from repair and maintenance to CIP for the CSC Titusville Piping & Pump replacement project, along with anticipated decreases in utility expenditures due to energy initiative.

Non-Operating Expenditures decrease by 26.66% (\$2,032,646) due to a FY2010-2011 non-recurring transfer to Court Facilities, along with progress made in capital projects.

**PROGRAM CHANGES:**

NONE REQUESTED

## FACILITIES DEPARTMENT/FACILITIES MANAGEMENT: PERFORMANCE MEASURES

<b>GOALS:</b>					
Decrease likelihood of major building system and equipment failures and decrease backlog of deferred maintenance.					
Eliminate potential life/safety issues; maintain and improve fire alarm and suppression systems.					
Increase energy efficiency through building system upgrades.					
Maintain County buildings in a functional and aesthetically acceptable condition.					
Provide construction management services for vertical construction and parks projects Countywide.					
<b>FY 2010 - 2011 MAJOR ACCOMPLISHMENTS:</b>					
1. County Detention Center Expansion Kitchen completed (\$3.1 million).					
2. Reallocation of Space for BCSO enhanced security, CSC-Melbourne; Parks to Sarno A; Animal Services to Viera.					
3. Service Contract Reductions (Countywide HVAC and Janitorial Service Contracts).					
<b>FY 2011 - 2012 INITIATIVES:</b>					
1. Energy Reduction Projects (\$2.9 million Energy Efficiency Community Block Grant).					
2. CSC Merritt Island Elevator Replacement for ADA Compliance.					
3. HVAC upgrades (Detention Center Women's Annex, CSC Titusville, CSC Merritt Island, Viera A and D, Melbourne.					
<b>FOCUS AREA</b>	<b>OBJECTIVES</b>	<b>MEASURES</b>	<b>ACTUAL FY 2009-2010</b>	<b>TARGET FY 2010-2011</b>	<b>TARGET FY 2011-2012</b>
<b>1.0 CUSTOMER</b>	<b>1.1</b> Fulfill Workload Requirements	Maintain County Buildings (\$/SF)	\$2.56	\$2.45	\$2.45
		Number of Major Projects Complete	14	22	20
	<b>1.2</b> Increase Customer Satisfaction	Number of Non-Emergency Service Calls per Month	N/A	137	120
		Number of Janitorial Service Calls per Month	N/A	37	20
<b>2.0 OPERATIONAL EFFECTIVENESS/ EFFICIENCY</b>	<b>2.1</b> Improve Effectiveness	% Reduction in Electricity Consumption per KWH	4.30%	4.60%	5.30%
	<b>2.2</b> Increase Efficiency	Custodial cost per square foot	\$0.72	\$0.50	\$0.50
		% of CIP Projects completed within original CIP budget	100%	100%	100%
<b>3.0 EMPLOYEE DEVELOPMENT &amp; INNOVATION</b>	<b>3.1</b> Improve Employee Engagement	Employee Engagement Rating <sup>1</sup> :			
	<b>3.2</b> Improve Workforce Development	% of employee evaluations completed on-time	88%	90%	90%
		Number of development plans created	4	20	25
		Number of training hours provided	196	110	51
<b>4.0 FINANCIAL MANAGEMENT</b>	<b>4.1</b> Meet Financial & Budget Requirements	Operating Budget Vs Operating Actual	90%	95%	100%
		CIP Actual % of Utilization Vs Budget	27%	25%	70%
		% of CIP projects completed Vs Plan	N/A	46%	77%

(1) The Employee Engagement Rating is based on a bi-annual survey, previously completed in FY 2010. Survey Results will be available again in FY 2012. These results are reported by department, thus, no ratings are available for programs.

**FACILITIES DEPARTMENT: TRAVEL A & B SUMMARY**

<b>DESCRIPTION</b>	<b>POSITION</b>	<b>DESTINATION</b>	<b>FUNDING SOURCE</b>	<b>TOTAL COST</b>
<b>FACILITIES MANAGEMENT</b>				
Backflow Prevention Recertification	Plumber II	Deltona, FL	General Fund	\$450
<b>TOTAL FOR PROGRAM:</b>				<b>\$450</b>

**FACILITIES DEPARTMENT: CAPITAL IMPROVEMENTS PROGRAM**

<b>DESCRIPTION</b>	<b>FUNDING SOURCE</b>	<b>TOTAL COST</b>
<b>FACILITIES MANAGEMENT</b>		
Brevard County Detention Center Expansion	General Fund/Interest Earnings/Impact Fees	\$1,772,305
Energy Efficiency and Conservation Block Grant	Department of Energy	\$1,663,393
Harry T. & Harriette V. Moore Justice Center Build-Out	General Fund Balance	\$160,719
	Forward/Interest Earnings	
CSC Merritt Island Service Complex Elevator Replacement	General Fund Balance	\$163,832
Detention Center Women's Annex HVAC System Replacement	General Fund Balance	\$237,788
CSC Titusville Replacement of Air Handler Units, Piping, and Pumps	General Fund Balance	\$351,095
	Forward	
BCGC Viera Bldg "A" Pump Room Replacements	General Fund Balance	\$166,222
	Forward	
CSC Merritt Island VAV Controllers & Fire Alarm Replacement	General Fund Balance	\$402,209
BCGC Viera Bldg "C" Install Split System A/C in Phone Room & IS Data	General Fund Balance	\$65,000
	Forward	
CSC Titusville Bldgs A & E Roof Replacement	General Fund Balance	\$606,755
 <b>TOTAL FUNDED FOR PROGRAM:</b>		 <b>\$5,589,318</b>